

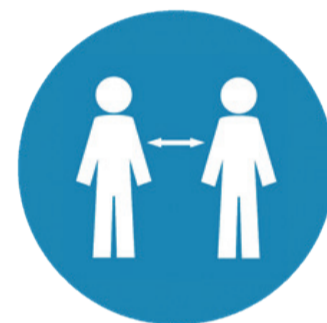
MANDATORY COVID 19 SAFETY RULES FOR VISITORS, SUPPLIERS, FREIGHT FORWARDERS



Use the disinfectants provided at the entrance areas and on the company premises.



Wear a FFP2-mask that covers your mouth and nose in buildings and throughout the company premises.



Keep a minimum safety distance of 2 metres.



Cough into your sleeve and turn away from other people when you cough.



Wash your hands regularly with soap.



Avoid shaking hands.



Wear a FFP2-mask to cover your mouth and nose in vehicles

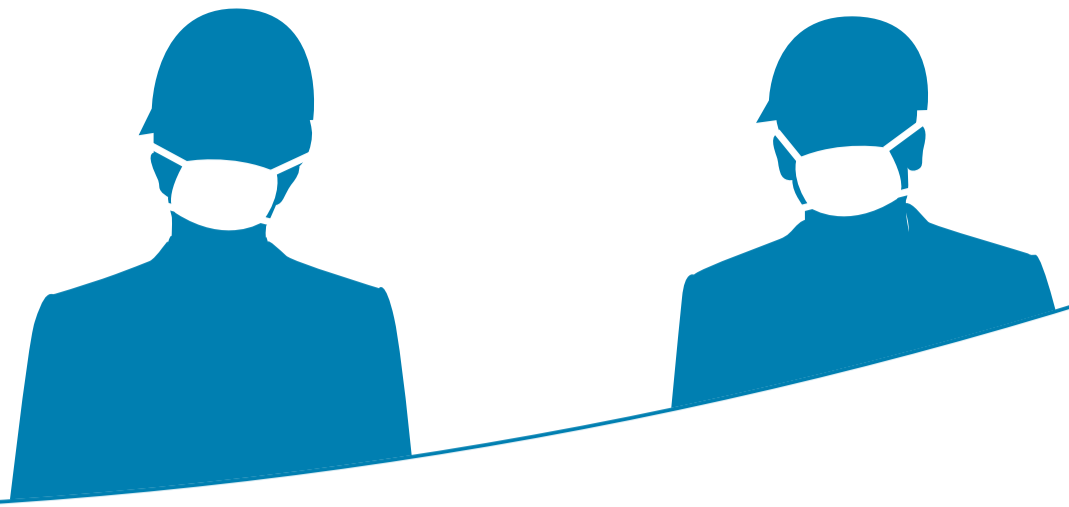


Keep your hands away from your face.



Ventilate the space you are in regularly.

RULES FOR PEOPLE FROM OUTSIDE THE COMPANY



To contain and slow down the spread of the Coronavirus (Covid-19), we all need to reduce personal contact to a minimum, even within the company premises, and to comply with the increased hygiene measures. For this reason, the following measures must be observed.

COVID-19 rules for the testing of employees of external companies

A negative test for Covid-19 (certificate not older than 3 calendar days at the expense of the contractor) is a mandatory requirement for employees of external companies who work continuously for more than 2 days together with voestalpine employees (e.g. projects, construction sites, assemblies) to be allowed access to the factory premises.

The client/project management will only grant access to the plant once a negative test result has been obtained.

In the case of longer periods of absence from the construction site (> 14 days) a new test must be carried out. If the test result is positive, the contractor must prepare a contact profile and send it to the client's project management.

In the case of prolonged permanent presence on the construction site (> 4 weeks) a new test must be carried out. If the test result is positive, the contractor must draw up a contact profile and send it to the client/project management.

Employees of service providers (e.g. cleaning) who work permanently on the company site without having any significant contact (=longer than 15 minutes) with voestalpine employees do not have to undergo another test; the general internal hygiene rules apply to them.

Anyone who spends time in a risk area (<https://www.bmeia.gv.at/reise-aufenthalt/reisewarnungen/>) must also be tested; the rules given above apply accordingly.

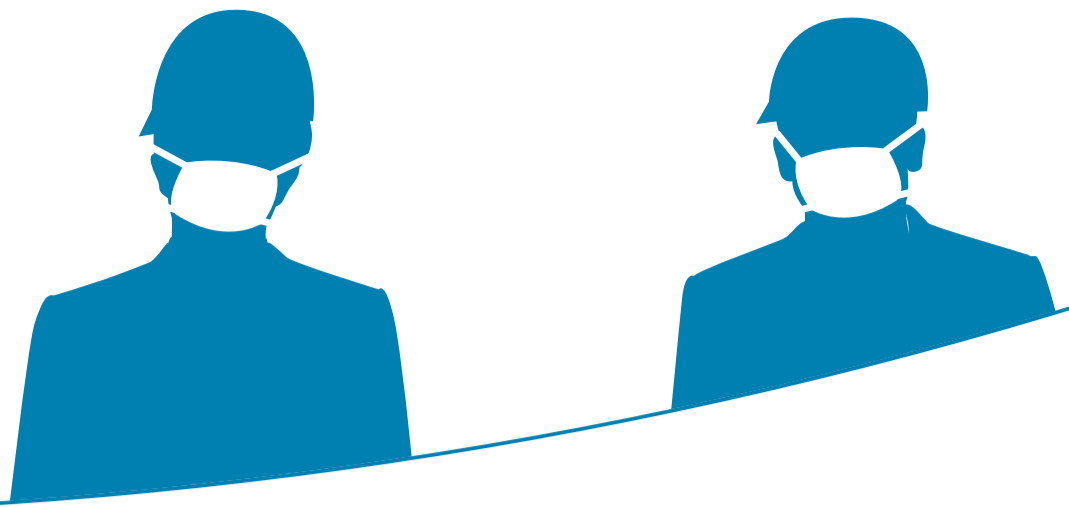
Rules of conduct for truck drivers and courier express parcel services

- » Before entering the voestalpine premises, the porter will provide you with a face mask (if you do not have one yourself)
- » The face mask must be put on before entering the company premises and must be worn throughout your visit to voestalpine's premises
- » If a truck driver has to leave the truck during loading, they will be assigned to a location that they must not leave, and voestalpine employees will assign social rooms
- » When leaving the company premises, the masks must be disposed of in a marked waste container
- » If these rules of conduct are not observed, the truck will be ordered off the voestalpine premises without being loaded
- » Employees who are responsible for compliance with the present regulations (e.g. plant security) are entitled to monitor visitors' compliance with the rules and to intervene if necessary. They are authorised to conduct random checks on vehicles and people. In the course of their activities, they exercise the domiciliary rights of the companies of voestalpine Metal Engineering.

Rules for visitors

- » FFP2-masks that cover the mouth and nose must be worn in all buildings, vehicles and on company premises
- » The disinfectants provided in the entrance areas and on the premises must be used.
- » Body temperature must be taken in entrance areas where temperature measurement is available.
- » Employees who are responsible for compliance with the present regulations (e.g. plant security) are entitled to monitor visitors' compliance with the rules and to intervene if necessary. They are authorised to conduct random checks on vehicles and people. In the course of their activities, they exercise the domiciliary rights of the companies of voestalpine Metal Engineering.
- » Prohibition, mandatory and warning signs must be observed without exception!
- » The inviting party is also responsible for ensuring that their visitors comply with the measures

RULES FOR PEOPLE FROM OUTSIDE THE COMPANY



COVID-19 rules and instructions for employees of external companies when entering the voestalpine Metal Engineering sites

External companies, and contractual or general partners are requested to conduct a corresponding workplace evaluation ("external workplace") and to observe the regulations on voestalpine's premises. The evaluation documentation must be kept available for on-site review by the competent labour inspectorate.

This applies in particular to the points:

- » Journey/arrival or minimisation obligation during transport
- » Risk groups
- » Sleeping facilities
- » Disinfection of third-party accommodation and sanitary facilities, washing facilities, snack rooms
- » Organisation of the catering supply

Current notices and instructions for action must be observed.

1. General safety instructions

To contain COVID-19, employers are required to implement workplace measures to keep their employees healthy. Employees must comply with the measures imposed.

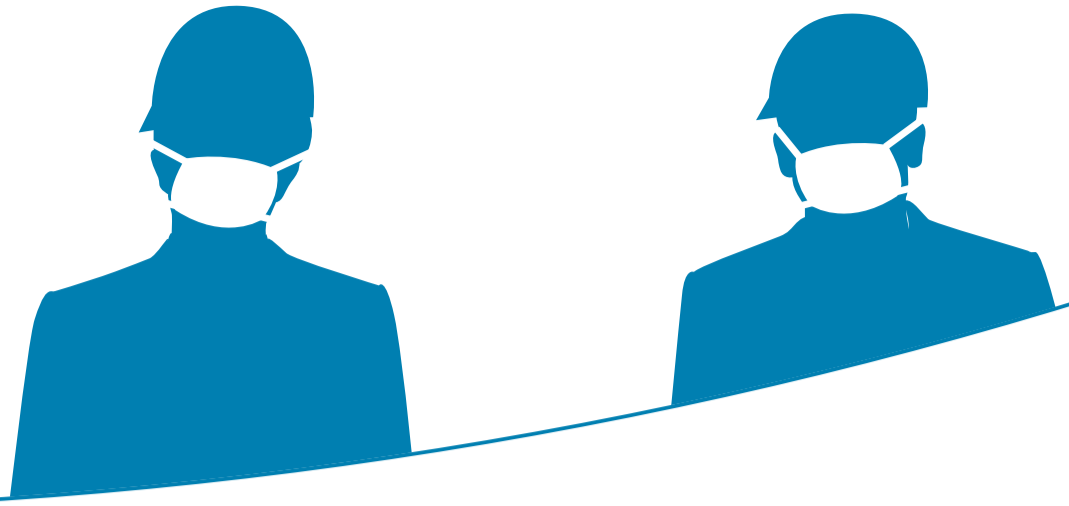
The following general COVID-19 protective measures also apply on construction sites:

- » permanent wearing of the FFP2-mask
- » thorough hand washing
- » keep your hands away from your face
- » cough or sneeze into your bent elbow or into a tissue, which is then disposed of immediately.

2. Industrial hygiene:

- » Washing facilities must be equipped with hot running water
- » Sanitary containers must have adequate warm water and appropriate soap dispensers and hand creams.
- » Disinfectants must be provided and there must be regular disinfection of the sanitary and social facilities on the construction site (toilets, washing facilities, recreation rooms - especially table tops and chairs, fittings and door handles) at short cleaning intervals (e.g. after each break or, in the case of staggered breaks, between breaks)
- » When vehicles/construction machines/tools are used, they must be disinfected before being used by other personnel; this applies in particular to: Handles, gear knob, steering wheel, hand brake, door handles, fittings etc.
- » If disinfection is not possible in individual cases, gloves must be worn instead.

RULES FOR PEOPLE FROM OUTSIDE THE COMPANY



3. External company catering: The works canteens are available to employees of external companies in compliance with the currently valid regulations for food supply.
4. voestalpine social areas/lockers/changing rooms/showers/sanitary facilities/shower containers and toilet facilities, snack rooms: The use of voestalpine social areas, changing rooms, showers, sanitary facilities, shower containers, snack rooms and toilet facilities is generally reserved for voestalpine employees. Any rules deviating from this must be agreed upon by the respective area.
5. External companies with their own existing social containers: External companies with their own existing social containers must prepare a corresponding evaluation of the hygiene and cleaning measures and implement the resulting cleaning plan.
6. External companies without their own social container: External companies without their own social container already on site must provide this for the construction site equipment at their own expense and comply with the provisions under point 5.
7. Meetings: Meeting rooms are marked with the maximum number of participants, and this number must not be exceeded.
8. Waste disposal: The protective equipment used, e.g. protective masks, must be disposed of accordingly (non-recyclable waste) and must not be carelessly thrown away on the factory premises.
9. Employees who are responsible for compliance with the present regulations (e.g. plant security) are entitled to monitor visitors' compliance with the rules and to intervene if necessary. They are authorised to conduct random checks on vehicles and people. In the course of their activities, they exercise the domiciliary rights of the companies of voestalpine ME.